

**Meeting of the Stonehaven Tolbooth Association**  
**Tuesday 23rd March 2021**  
**Virtual Meeting via Zoom**  
**(Courtesy of Liz Ritchie)**

## **Agenda**

- 1 Election of Office Bearers
- 2 AOCB
- 3 Date of next meeting

## **Minutes**

**Present.** Cressida Coates (CC), Andrew Newton (AN), Gordon Ritchie (GR), Liz Ritchie (LR), Louise Coates (LC), Douglas Cusine (DCu), Clare Thomas (CT), Dennis Collie (DC), Ian Balgowan (IB), Mary Sutcliffe (MS).

### **1 Election of Office Bearers**

This short meeting was held immediately after the 2020 AGM (held 23<sup>rd</sup> March 2021) and the following were elected by the trustees present.

<b>Position</b>	<b>Nominee</b>	<b>Proposer</b>	<b>Seconder</b>
Chair	Cressida Coates	LR	CT
Treasurer	Dennis Collie	CC	AN
Secretary	Andrew Newton	CC	MS

The position of Curator will be continued to be held by LC and the shop keeping duties will be re-assigned to LR and MS.

### **2 AOCB.**

*Re-opening.* It was decided that the museum should try to re-open on Saturday 1<sup>st</sup> May. Initially opening will be restricted to weekends whilst an assessment is undertaken on the number of potential visitors and the number of volunteers available. CC will contact volunteers with an update on the situation.

Questions were raised about an extensive cleaning prior to re-opening. It was agreed that the premises required a thorough clean but the exhibits should, in general, be left untouched. CC will contact Jill Walker of Bridgefield Cleaners and get a quote although it was stressed that any outside contractor would have to be supervised. It was further agreed that a 'mini' Hoover could be useful for dusting the artefacts; IB stated that he had access to such a cleaner and would use it to test whether this was a viable option.

DCu questioned whether there should be a further re-organisation of exhibits before 1<sup>st</sup> May. The Trustees took the decision to concentrate on the installation of a further 3 sets of boards prepared by GR and delay, in the meantime, a larger re-organisation. GR and DC will liaise on a suitable date and time for installing the boards.

*Old Photographs.* GR informed the meeting that he is starting to receive re-vamped prints from Sharper Images.

*Stonehaven Shops (1960 - 2020).* The first print run of 1200 is nearly exhausted and GR sought approval of a second run of 500 at a cost of £986. GR floated the idea of making corrections and additions to the

existing text prior to the second run but DCu advised against it as he believed that this should be held in abeyance until a second edition is produced. The committee approved a print run of 500 without any alteration to the text.

*CAT.* Diane Henderson of Aberdeenshire Council has provided GR with new CAT forms and he will endeavour to complete before the next meeting on 28<sup>th</sup> April. Mike Walton is still examining the original plans.

*Road works.* DCu asked about the road works on the pier outside the museum. IB reported that this upheaval is due to the installation of a fibre optic connection to the Harbour Office. The work has already taken longer than advertised and BT have still to feed in the actual cable.

*Younger volunteers.* IB made the point that many of the committee were of a senior age and STA would benefit from the recruitment of a younger age group in order to future proof the Association. DCu suggested contacting Mackie Academy.

### **Action Points**

CC to update volunteers on re-opening

CC to contact Bridgefield Cleaners

GR/DC to erect new display boards

### **3 Date of future meeting**

Wednesday 21<sup>st</sup> April (via Zoom)

**Andrew Newton**

**29<sup>th</sup> March 2021**

**Stonehaven Tolbooth Association (Tolbooth Museum)**

**A Scottish Charitable Incorporated Organisation (SC043279)**

### **Summary of Action Points**

<b>Action Point</b>	<b>Person</b>
Contact volunteers with update on re-opening	CC
Contact Jill Walker of Bridgefield Cleaners	CC
Erect new display boards	GR/DC