

**Meeting of the Stonehaven Tolbooth Association**  
**Wednesday 19<sup>th</sup> May 2021**  
**Virtual Zoom Meeting**  
**Agenda**

- 1 Welcome
- 2 Apologies
- 3 Minutes of previous meeting
  - a) acceptance
  - b) matters arising
- 4 Chair's report
- 5 Treasurer's report
- 6 Secretary's report
- 7 Curator's report
- 8 Collection report
- 9 Clock Tower report
- 10 Shop report
- 11 Events report
- 12 AOCB
- 13 Future date

**Minutes**

**Present.** Cressida Coates (CC), Andrew Newton (AN), Gordon Ritchie (GR), Liz Ritchie (LR), Louise Coates (LC), Douglas Cusine (DCu), Clare Thomas (CT), Dennis Collie (DC), Jim Bruce (JB), Graham McIntosh (GM), Mary Sutcliffe (MS).

**1 Welcome.** CC welcomed the trustees and recorded the fact that IB was in hospital and wished him a speedy recovery.

**2 Apologies.** Ian Balgowan (IB)

**3 Minutes of previous meetings.**

**a) Acceptance.** The previous minutes of 21<sup>st</sup> April were accepted

**b) Matters arising.**

Action Point	Person	Action
Contact Folk Club	<b>DC</b>	Has contacted and awaiting a response
Add Collection Sub group as standing item on agenda	<b>CC</b>	Done
Investigate provision of new DVD players	<b>DC/GR</b>	DC investigated and found everything in full working order after re-connecting a cable. However, there have been further reports of malfunctioning and DC will re-visit the problem.

**Action Point**

**DC** to re-investigate DVD players

#### **4 Chair's report (CC)**

CC has made contact with 4 or 5 potentially new volunteers.

The re-opening on the 1<sup>st</sup> May went well with a good footfall and Track and Trace adhered to by all concerned. CC thanked everyone involved in preparing the museum for the re-opening.

The Chair suggested that the museum should continue opening at weekends only during in June so that demand for the museum can be measured. The committee accepted this proposal.

#### **5 Treasurer's report (DC)**

DC provided the committee with a summary of financial activity from 22<sup>nd</sup> April 2021 to 20th May2021.

##### **Income**

Digital Sales	174.90
Donation	50.00
Shop Sales	80.35
Barrel Donations	31.50
	<b>£336.75</b>

##### **Expenditure**

Backing paper	5.88
Printers (2 <sup>nd</sup> run)	986.00
Media consultant	247.50
CLAN Lighthouse	100.00
Insurance	467.48
	<b>£1806.86</b>

DC reported a foot fall of 287 for the first 3 wee ends of re-opening.

There was a discussion over the apparent lack of donations and sales and it seems that visitors are reluctant to 'dig deep'. The discussions also covered the merits of plastic over cash, and vice versa, and although the museum offers a cashless option there seems to be little enthusiasm for the latter at the moment.

#### **6 Secretary's report (AN)**

OSCR have been informed about the change in our constitution and this has been filed by OSCR.

AN had circulated an email prior to the meeting from the convenor of Stonehaven Horizon project in which the latter sought support for Stonehaven's entry in Beautiful Scotland 2021. The committee fully supported this request.

##### **Action Point**

AN to contact Horizon offering support.

#### **7 Curator's report (LC)**

Nothing to report

## **8 Collection Report (GR)**

A number of the photographs re-imaged by Sharper Images have been placed on new display boards and provide a much fresher look. Also a few display panels have been re-located. CC pointed out that the Baptismal panel was located at the front door 'pinch point' and was causing some obstruction when visitors viewed it; GR to consider re-locating. It appears that our supplier has been generous in the number of boards provided and GR has six more at home. Some could be used to display the school material at some time in the future. Now that we have a large number of high quality images it will be possible to re-fresh the current boards frequently.

### **Action Point**

GR to investigate re-location of baptismal display.

## **9 Clock Tower report (AN)**

Nothing further to report

## **10 Shop Report (LR/MS)**

LR and CT have tidied up the shop and submit that it is well stocked.

There is still a need to make the dinosaur prizes more environmentally friendly but at the moment there is an ample stock of plastic items.

Next month it is hoped to promote Father's Day.

CC inquired whether there sufficient fleeces, T shirts etc. in stock. LR thought that there was limited stock but has the contact details of our supplier and can re-order as required.

## **11 Events Report (CT)**

CT reported that it was hoped to hold an art competition at the beginning of June and she has contacted the three local primary schools but so far feedback has been limited. CT will now contact other local schools.

On 26<sup>th</sup> June it is hoped to hold a story telling event and this might be combined with a magic show. This could also be the date when the results of the art competition are announced.

On 10<sup>th</sup> July IB may hold a demonstration on net making and this may be combined with the construction of a Fireball. DCu to contact his son over the latter.

24<sup>th</sup>/25<sup>th</sup> July there is the possibility of a joint bothy ballads and Folk Club event.

On 14<sup>th</sup> August there will be a demonstration making corn dollies; financial matters are still to be arranged.

JB will loan his gazebo if the weather is inclement on any of the above dates.

Other possible events include Kilwhang Bell Ringers, weaving and rickshaw rides.

Mearns FM has offered to publicise events and may even make some outside broadcasts

It was noted that 1<sup>st</sup>-7<sup>th</sup> June is Volunteer Week and as we are now registered on the Aberdeen Volunteer website perhaps STA may catch the eye of more potential volunteers. The 4/5 potential new recruits

mention in the Chair report will be invited to the museum in June and provided with a thorough tour of the museum and expected duties.

### **Action Point**

**DCu** to contact son re fireball construction.

### **12 AOCB.**

*Stunning Stonehaven.* LR and CT now have access to the Stunning Stonehaven website where they can provide up to the minute information on the museum and forthcoming activities.

*Media Consultant.* LR and others had a Zoom meeting with Karen Stewart of This Little Piggy and a media presence is being developed

*Capital Asset Transfer (CAT).* GR updated the committee on the latest discussions with the Aberdeenshire Council but in reality little progress has been made at the moment. There will be another meeting with the Council in July.

*Meeting schedule.* DCu questioned whether it we necessary to hold monthly meeting but it was decided to hold the June meeting as normal and make a decision then whether the cycle of meetings could be lengthened.

### **13 Date of future meeting**

23<sup>rd</sup> June at the museum. 1930 hrs.

**Andrew Newton**

**21st May 2021**

**Stonehaven Tolbooth Association (Tolbooth Museum)**

**A Scottish Charitable Incorporated Organisation (SC043279)**

### **Summary of Action Points**

<b>Action Point</b>	<b>Person</b>
Re-investigate DVD players	<b>DC</b>
Contact Horizon offering support	<b>AN</b>
Investigate re-location of baptismal display.	<b>GR</b>
Contact son re fireball construction	<b>DCu</b>