

Meeting of the Stonehaven Tolbooth Association
Wednesday 23rd June 2021
Virtual Zoom Meeting
Agenda

- 1 Welcome
- 2 Apologies
- 3 Minutes of previous meeting
 - a) acceptance
 - b) matters arising
- 4 Chair's report
- 5 Treasurer's report
- 6 Secretary's report
- 7 CAT and Grants - update
- 8 Events report
- 9 Collections report
- 10 Curator's report
- 11 Shop report
- 12 Clock Tower report
- 13 AOCB
- 14 Future date

Minutes

Present. Cressida Coates (CC), Andrew Newton (AN), Gordon Ritchie (GR), Liz Ritchie (LR), Louise Coates (LC), Douglas Cusine (DCu), Clare Thomas (CT), Dennis Collie (DC), Jim Bruce (JB), Graham McIntosh (GM), Mary Sutcliffe (MS).

1 Welcome. CC welcomed the trustees and expressed her disappointment that due to covid-19 we were still not able to meet in person.

2 Apologies. Ian Balgowan (IB)

3 Minutes of previous meetings.

a) **Acceptance.** The previous minutes of 19th May were accepted

b) **Matters arising.**

Action Point	Person	Action
Re-investigate DVD players	DC	See AOCB
Contact Horizon offering support	AN	Done
Investigate re-location of baptismal display.	GR	Still trying to find the most appropriate site for re-location
Contact son re fireball construction	DCu	Son is not available but Ross Milne will provide an individual for the event.

4 Chair's report (CC)

CC has received applications from a number of potential volunteers and will meet with them at the museum so that both parties can assess suitability.

A few of the long standing volunteers have expressed continuing concern over the fact that visitors could be carriers of covid-19 and wish to be excused for a couple of months whilst they assess the situation.

5 Treasurer's report (DC)

DC provided the committee with a summary of financial activity from 20th May 2021 to 23rd June 2021.

Income

Digital Sales	19.00
Amazon Donation	5.00
Shop Sales	91.60
Barrel Donations	83.00
	£198.60

Expenditure

Sharper Image	660.55
	£660.55

6 Secretary's report (AN)

Prior to the meeting AN had circulated an email from a visitor in which the content and layout of the museum were criticised. AN will respond thanking them for their views but pointing out that the eclectic mix of exhibits was well received by the majority of our visitors.

AN wrote to the Council asking for permission to change the front door at no cost to the Council but nothing but a 'holding reply' received. No intention of repeating request as the door is now installed.

AN will write to Horizon again offering support for the Beautiful Scotland campaign in August.

The Carron Stroke Group is winding up and have sent a donation of £496 to STA. AN to write letter of thanks.

Action Point

AN to contact Horizon again offering support.

AN to respond to a visitor's opinion on the museum layout

AN to write to Carron Stroke Group.

7 CAT and Grants – update

CAT - GR is meeting with the Scottish Civic Trust on Friday 25th June and there will be a meeting with the Council on Friday 2nd July. LR has offered to start writing the Business Plan and seeks all the financial information held by other committee members.

The discussion spread to the wider matter of the unkempt state of the Outer and Inner Courtyards created by the restaurant. This is especially concerning as STA will be using the Outer Courtyard for a number of events over the summer. CT has spoken to the restaurant and is hopefully that some action is forthcoming. CC will contact the Council to establish what powers the latter has and whether they are willing to use them.

Grants - There are two outstanding grants at the moment. Firstly the Coastal Community Fund. DC is working on the final stages of the 'Peebles' book. Unfortunately production has been hindered by too many potential contributors and DC will slim down the numbers participating in preparation for producing a final version of the book.

The second grant has been provided by Museum Galleries Scotland (MGS). DCu has negotiated an extension of the deadline to 30th July and all of the project objectives are in place for completion by this new deadline:

- This Little Piggy (TLP) is providing social media training and DCu is in discussion concerning the production of a video. Invoice expected shortly.
- Mearns FM have tendered for a two month advertising campaign and the committee accepted the proposal.
- The outreach equipment has been purchased.
- DCu has a proposal for a number of small booklets with a tear page for volunteer applications.

Action Point

CC to contact Council re waste in Courtyards

8 Events report (CT/MS)

On Saturday there will be a Story Telling event in the Courtyard and this will be combined with a display of the entries (30/40 in total) for the Children's Art Competition. The three winners have been selected and will each receive a £5 token for the Bucket & Spade shop. There are also 4 highly commended entries. The Press have been informed of these events.

On 10th July IB will hold a demonstration on net making and this may be combined with the building of a fireball.

24th/25th July there is a proposal to hold a joint bothy ballads and Folk Club event.

On 31st July Mearns FM will be broadcasting live from the Courtyard.

MS reported that the caravan site requires an up to date poster and also asked whether we could extend our opening days. CC reported that the earliest that we could have extended opening was 9th August when we should considering to moving to 4 days or more.

9 Collection Report (GR)

A slow month.

Nearly 300 images have been received from Sharper Images and this now permits a regular 'refreshing' of the photographic display boards.

The Collection Group will meet in the near future to consider further re-vamping of the displays.

CT reported that a gentleman had called in and will be donating an old fashion fire extinguisher.

10 Curator's report (LC)

Nothing to report.

11 Shop report (LR/MS)

LR is changing the STA contact details for our suppliers and will need to order more fleeces/T shirts for any new volunteers.

It was reported that My Beautiful Caravan has gained the exclusive rights to Frank Robertson's artwork and is now selling customised mugs, tea towels etc.

12 Clock Tower report (AN)

Nothing further to report

13 AOCB.

Front Door. DCu will gloss the new door at the end of the summer.

Liz Malloy. LR reported that Liz was receiving phone calls relating to the museum but none on the committee could offer a reasonable explanation why members of the public were contacting Liz.

Slides. DC has viewed some of the George Swapp slides donated to the museum and whilst some may be of interest the majority appear rather mundane. DC will continue viewing. GR reported that he has 2 boxes of slides taken by Archie Watt.

15" TV Combo. It was previously reported that the TV running the short video on fishing was no longer working. There is confusion over which Trustee was going to investigate further and this is still an outstanding action.

Action Point.

??? to investigate replacing existing TV Combo

13 Date of future meeting

28th July.

CC will monitor the situation and decide whether the meeting can be in person or has to be held via Zoom. DCu tendered his apologies.

Andrew Newton

5th July 2021

**Stonehaven Tolbooth Association (Tolbooth Museum)
A Scottish Charitable Incorporated Organisation (SC043279)**

Summary of Action Points

Action Point	Person
Contact Horizon again offering support.	AN
Respond to a visitor's opinion on the museum layout	AN
Write to Carron Stroke Group	AN
Contact Council re waste in Courtyards	CC
Investigate replacing existing TV Combo	???