

Meeting of the Stonehaven Tolbooth Association
Wednesday 27th April 2022
Tolbooth Museum
Agenda

- 1 Welcome
- 2 Apologies
- 3 Minutes of previous meeting
 - a) acceptance
 - b) matters arising
- 4 Chair's report
- 5 Treasurer's report
- 6 Secretary's report
- 7 CAT and Grants - update
- 8 Events report
- 9 Collections report
- 10 Curator's report
- 11 Shop report
- 12 Clock Tower report
- 13 AOCB
- 14 Future date

Minutes

Present. Cressida Coates (CC), Andrew Newton (AN), Dennis Collie (DC), Ian Balgowan (IB), Liz Ritchie (LR), Gordon Ritchie (GR), Douglas Cusine (DCu)

1 Welcome. CC welcomed the Trustees to the person to person April meeting.

Apologies. Louise Coates (LC), Jim Bruce (JB), Graham McIntosh (GM), Clare Thomas (CT), Mary Sutcliffe (MS)

3 Minutes of previous meetings.

a) Acceptance. The previous minutes of 30th March were accepted

b) Matters arising.

Action Point	Person	Person
Send email to CT	CC	Done
Contact Diane Henderson	GR	See CATS and Grants
Act as contact person for return of new membership forms.	CC	See CATS and Grants
Contact schools re art competition and spare old Stonehaven images	CT	Done
Pass David Ross's contact details to CC	GR	Details were passed to LR
Write letter of support and pass to DCu	CC	Will phone Dave Ramsay and ascertain requirement

4 Chair's report (CC)

Rotas continue to give problems although CC is hopefully more volunteers will come forward in the near future. LR offered to run another 'campaign' on our Facebook page. CC has followed up a volunteer inquiry from Ms Tessa McEarchern.

Action Point.

LR to place a volunteer advert on Facebook

5 Treasurer's report (DC)

The summary of financial activity for the period 1st to 31st March is as follows:

Income

Barrel Donations	94.25
Cash Sales	98.60
	£192.85

Expenditure

Sarah Esslemont	143.98
Squire Associates	900.00
	£1043.98

DC reported that he was having difficulty in reconciling the monies being forward from Goodbox with the digital sales recorded on the Daily Sale Sheet.

Action Point.

DC & AN to investigate digital sales/donations.

6 Secretary's report (AN)

One place has been booked on the University of Aberdeen's session (16th May) on 2023 summer placement for students. AN has asked for an additional place and is awaiting a reply.

Open Doors Day will operate on 17th and 18th September and STA agreed to book the Story Telling for Saturday 17th. AN to confirm with Aberdeenshire Council. The recommended opening hours are 1000 to 1630 hrs.

Kelly Morrison of UHI Centre for Recreation and Tourism sought a letter of support for a proposed project entitled 'Silver Havens'. This is a follow up to a similar project completed on the west coast and, if successful for a Heritage Lottery award, will record the fishing heritage on the east coast. It is possible that the Tolbooth could be a local hub for gathering and disseminating local information. Letter written.

We now have a new supplier of tourist leaflets. The company, based in Glasgow, is called Direct Distribution and has noted that a Friday and/or Monday are the best days for visiting the museum. The contact phone number is:
0141 445 8838

Mr Mike Hall visited the museum and examined the agricultural implements on display beside the Royal Visit cabinet. One implement is recorded as a sky light window opener. Mike, who is a theatre historian, maintains that in fact that it is an interesting example of an extendable stage brace used for holding up scenic flats in the theatre. Mike will return to take measurements and photographs.

7 CAT and Grants (GR)

GR brought the Trustees up to date with progress on the CAT. Fundamentally very little is happening at the moment and much of the problem appears to be the inertia (and lack of interest?) exhibited by Aberdeenshire Council. GR recently wrote to Diane Henderson (Aberdeenshire Council) seeking clarification on several points:

- Agreement on proposed changes to the STA constitution
- Information on the new lease for the restaurant
- The Common Good situation
- Maintenance issues
- The 'found' pot of money.

Apart from the Council agreeing to the constitutional changes the silence is deafening.

The committee agreed to hold a SGM on the 1st June, in conjunction with the next Trustee meeting. Hopefully the changes to the constitution will be approved and then there should be no reason why the Council will not validate our CAT request.

CC agreed to act as the contact with all our members and each will receive a new membership form, an invitation to the SGM and a proxy voting form.

8 Events report (CT – via email)

Here is my report.

- 1. Story telling. Sunday June 12th. In formation has been sent by Pauline Cordiner and I have sent on to Dennis so he is aware of payment information. This event will coincide with the art competition.*
- 2. Spinners and weavers Sunday 26th June. I can be there that day but we will require assistance as last year.*
- 3. Open doors day. Pauline Cordiner is happy to come again but will need to know if it's Saturday or Sunday.*
- 4. Globus tours visits. I have sent Cressida a reminder of the dates. This month it's Sunday 1, 8, 15, 22 and 29 and Wednesday 18th May. The tour leader I spoke to thought they would arrive 5-5.30. They will phone either me or Cressida to confirm. They are donating £25 per visit. I can do 1st but not 8th. It would be handy if I had phone numbers for whoever is volunteering so that I can let them know if group is coming earlier or cancelling.*
- 5. Gazebo for outdoor events: could someone check with Jim if we can borrow the gazebo. I was thinking it could be stored behind the stocks and/ or under bed in cell. Help will be needed for pitching and striking please*

Action Point.

???_to contact JB re gazebo

9 Collection Report

GR is still working on old images and the Dunnottar Castle poster and will also review the education section sometime in the future.

One of the image boards has become insecure in its frame and GR/DC will investigate.

Volunteers have dressed the mannequin in red, white and blue as a tribute to the Queen's Platinum Jubilee.

GR attended a meeting of the Friends of the Pool where a copy of the museum's swimming poster was unveiled.

Action Point.

GR/DC to investigate damaged frame/panel

10 Curator's report (LC)

On going

11 Shop report (LR)

3 or 4 items of the sea glass jewellery have been sold..

12 Clock Tower report (AN)

Nothing to report

13 AOCB.

Fleeces. CC requested the purchase of 2 size 10 fleeces for a couple of our female volunteers.

Action Point

LR to purchase 2 x size 10 fleeces.

13 Date of future meeting

1st June.

Andrew Newton

29th April 2022

Stonehaven Tolbooth Association (Tolbooth Museum)

A Scottish Charitable Incorporated Organisation (SC043279)

Summary of Action Points

Action Point	Person
Place a volunteer advert on Facebook	LR
Investigate digital sales/donations.	DC/AN
Contact JB re gazebo	???
Investigate damaged frame/panel	GR/DC
Purchase 2 x size 10 fleeces	LR